

**NEW YORK STATE DEPARTMENT OF TRANSPORTATION
NYSDOT
RECERTIFICATION OF A QUALIFIED WELDER**

**NYSDOT Field Office
130-01 60th Avenue
(60th Avenue & College Point Blvd)
Flushing, NY 11355
718-888-0877 Ext.0**

In person at field office: You have at least 8 weeks prior from the date of expiration to come in person with US State Government issued Photo ID to retrieve your Renewed welding certificate and work record. Renewal of your welding certificate is contingent on a qualified person signing your work history within every (6) six-month period and that a minimum of (6) signatures is recorded.

No signatures on a NYSDOT document should ever be corrected with whiteout. If the inspector makes an error, he/ she can write a clear line through the entire row so we can see behind it (No scratch outs or blackouts), initial it and rewrite the name, Contract, P.E. or C.W.I. No., date, and initials on the next line.

No signatures with ditto marks (" "), hyphens ("- "), blank spaces or any other marks other than the name, Contract, PE or CWI No., Date and Initials will be accepted. All signatures must be LEGIBLE and PROPERLY FILLED IN.

Please make copies of the front and back of your NYSDOT welding certificate and work record. If you happen to lose your work record and don't have any copies of your signatures, you will have to retake the NYSDOT welding exam.

Our field office is a trailer in a fenced-in yard with a green screen around the fence underneath the Vanwyck Expressway. A green sign is on the outside gate that reads: Project Engineer. NYSDOT Field Office.

PLEASE CALL BEFORE YOU COME IN PERSON! BECAUSE ON SOME RARE OCCASIONS WE MAY NOT BE PRESENT AT OUR OFFICE.

To mail it: You have at least 8 weeks prior from the date of expiration to renew your card, you make a copy and utilize it till its expiration date. On a letter or index card include your full name (with middle initial and suffix such as Jr., Sr., III, etc. if applicable), present address, phone numbers, (Home and Cell) and your last (4) four digits of your Social Security Card Number. Send both parts of the original certificate with all the appropriate signatures.

Return Receipt so that you can retrieve proof that someone signed it at least 8 weeks prior to expiration date.

Mailing address:

**NYSDOT Construction
47-20 21st Street
Long Island City, NY 11101
Attn: Rasheed Balogun
REQUEST RENEWAL OF WELDING CARD**

**718-239-0743 Ext. 108
Rasheed.Balogun@dot.ny.gov**