

# LOCAL 580 EDUCATIONAL FUND

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## Second Floor

501-507 WEST 42nd STREET • NEW YORK, N.Y. 10036

• (212) 736-1224/1244 •  
• FAX (212) 695-6520 •

## HOW TO OBTAIN A NYC DOB WELDER LICENSE THROUGH DOB NOW LICENSING.

To Obtain a NYC DOB Welder License there are **(2) procedures** you must follow using the internet: **A computer is recommended.**

- You follow the instructions attached for **Create a DOB NOW profile.**  
You go to the DOB NOW Licensing Website.  
You Create a Licensing Profile Account.  
You Activate your Licensing Profile Account via email message sent to you.  
Your Profile Activation Complete via Email message.  
Before applying for New Welder License, the Welder must go to the website link below for detailed information about the **(10) Scanned PDF Documents** that must be submitted.

### **Obtain a: NYC Welder License @**

<https://www1.nyc.gov/site/buildings/industry/welder-become.page>

- After you receive the email message stating the **“Profile Account Activation Complete”**.  
You go back to the DOB NOW Licensing Website.  
You follow the instructions for **Obtain a NYC Welder License** link above...  
You file / submit a new welder license application.  
You wait for the DOB NOW email message for the status of your application.

# How to Create a DOB NOW Profile Account

**Note:** The recommended screen zoom should be 75% or less to see the whole page.

- 1) Create a DOB NOW profile account at the website shown below:

<https://a810-dobnow.nyc.gov/publish/Index.html#!/>

- 2) From this page, underneath the blue Login button, find this line:

**Don't have one?**

**Click [here](#) to Create a new DOB NOW Licensing profile.**

- 3) A Pop-up Window Displays a Question?  
Answer "No"

- 4) **Fill in Login Information.** After providing the required information to create a profile.  
**Click this Box**

**Create Profile - LOB NOW Licensing**

First Name\* J Middle Initial R Last Name\* O Password Requirements

- ✓ Must contain atleast 8 characters
- ✓ Must contain one lower and uppercase letter
- ✓ Must contain one non-alpha and special character
- ✓ Must match with password

Email\* @GMAIL.COM

Password\* .....

Re-enter Password\* .....

☒ By checking this box and clicking Create (below) you are affirming that you have read and agree to the terms of the New York City Department of Buildings.\*

Name\* J O Date\* 04/09/2020

☐ I'm not a robot reCAPTCHA Privacy - Terms

Create Cancel

- 5) **Click Accept**

**Statements & Signature**

As a condition of being granted a license/registration and/or qualification from the New York City Department of Buildings, I attest that I comply with all New York City Administrative Code and Department rules, regulations, and directives governing how licensees/ registrants/qualification holders conduct their specific trade. I have reviewed the information provided in this application and, to the best of my knowledge and belief, attest to its accuracy. I understand that falsification of any statement made to the Department is a misdemeanor and that it is also unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Such actions are punishable by imprisonment, fine and/or loss of license/registration and/or qualification. In the event of an accident that involves my actions undertaken in connection with my license/registration and/or qualification, I understand that the Administrative Code requires that I cooperate with any investigation and that failure to do so may result in immediate suspension, revocation or other disciplinary action.

I understand and agree that by personally clicking on the box at left I am electronically signing this application and expressing my agreement with all of its terms. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand.\*

☒ Accept Decline

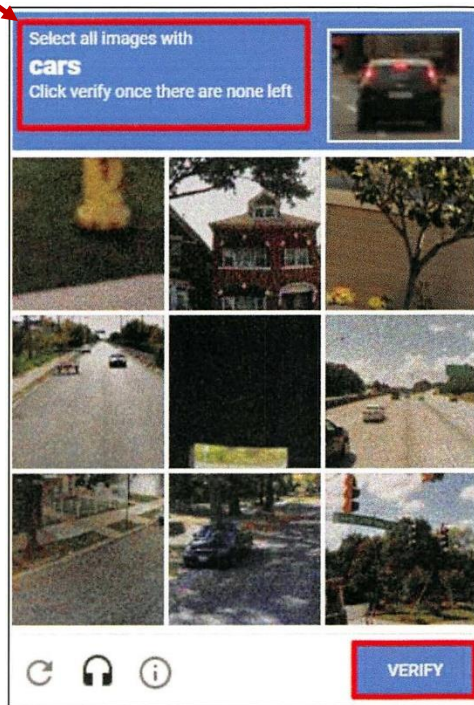
- 6) **Then, Click the I'm not a robot**

☒ By checking this box and clicking Create (below) you are affirming that you have read and agree to the terms of the New York City Department of Buildings.\*

Name\* J O Date\* 04/09/2020

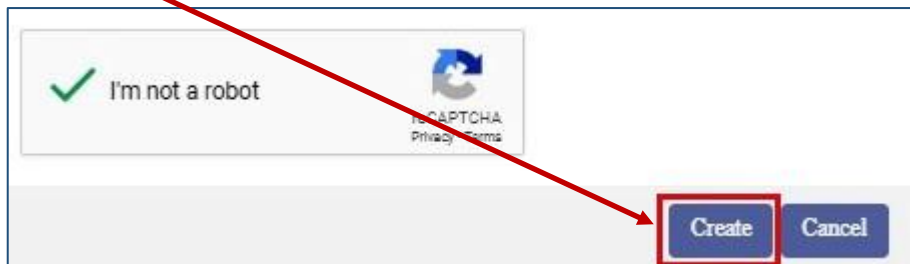
☒ I'm not a robot reCAPTCHA Privacy - Terms

- 7) You could get a CAPTCHA screen display after checking the I'm not a robot box.  
Select all the images listed on the upper left of the CAPTCHA screen displays

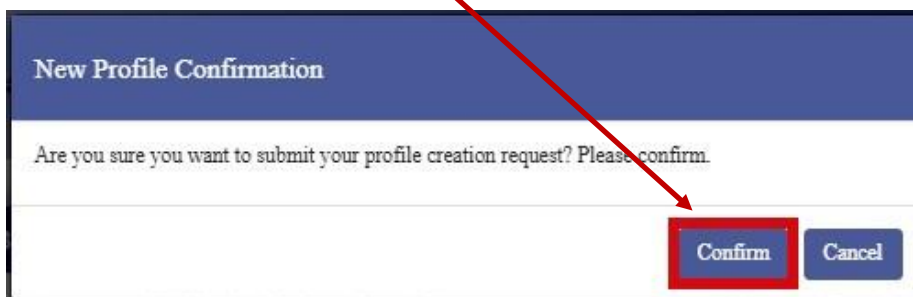


Click Verify after selecting the images.

- 8) Click Create

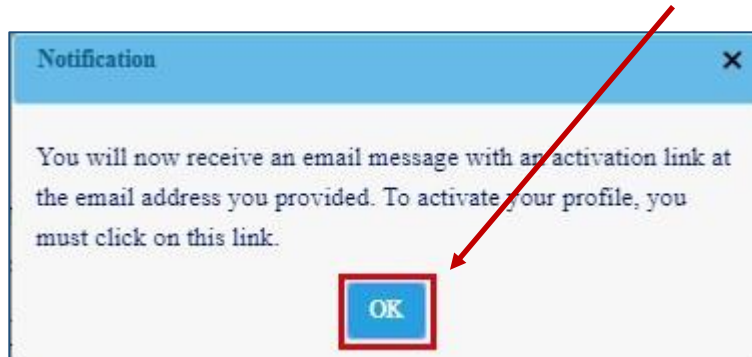


- 9) New Profile Confirmation. Click Confirm



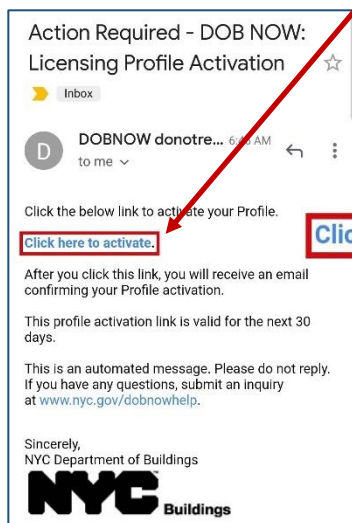


10) **Notification.** You will now receive an email message. **Click OK**

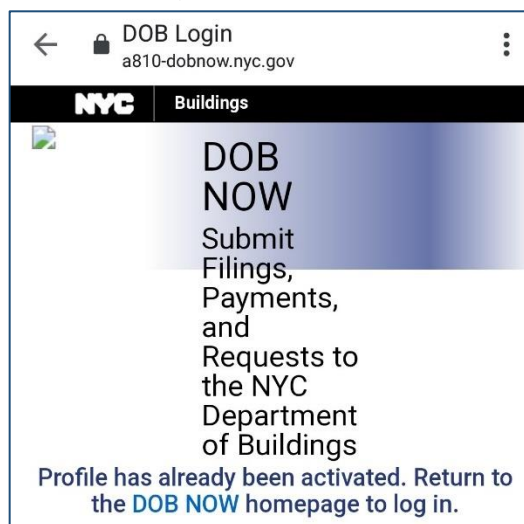


11) First email message **Click Here to Activate.**

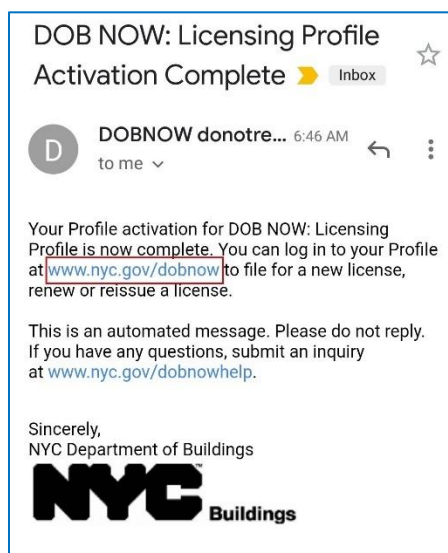
Second email message Profile has been activated.



Click here to activate.



12) **Licensing Profile Activation Complete**



13) This is the DOB NOW Licensing Website to **Login** to start the New Welder License Application.

<https://a810-dobnow.nyc.gov/publish/Index.html#!/>

DOB NOW  
Submit Filings, Payments, and Requests to the NYC Department of Buildings

Submit Jobs for:

- Antenna
- Curb Cuts
- Electrical
- Elevators
- Fences
- Limited Alteration Application
- Plumbing
- Sidewalk Sheds
- Signs
- Sprinklers
- Standpipes
- Supported Scaffolds

Submit Compliance Filing for:

- Boiler
- Elevator
- Facades

Submit License filing for:

- Welder
- Journeyman
- Gas Work Qualification Only

Search the Public Portal for Filings and Permits Submitted in

Address

House Number Street Name Borough

Building Identification Number (BIN)

Borough, Block, Lot

Device Search

Licenses Search

Log In to Submit Jobs and Filings:

Enter your e-Filing account information

Email  
YOUREMAILADDRESS.COM

Password  
Yourpassword1\$

Login

To register for an account or reset your password, go to the e-filing website.

Welder, Journeyman and Gas Work Qualification Applicants only - enter your DOB NOW Licensing profile email and password above.

Don't have one? Click here to Create a new DOB NOW Licensing profile.

Forgot password? Need more help? Contact us.

14) Click DOB NOW Licensing

Plumbing, Sprinklers, Standpipes, Antenna, Curb Cut, Sidewalk Shed, Supported Scaffold, Construction Fence, Sign, Electrical, Elevators, Limited Alteration Application, Place of Assembly, Temporary Place of Assembly, Mechanical Systems and Structural Job Filings are available under DOB NOW: Build.

Get started by selecting a component below:

An Essential Construction request must be submitted, processed with an initial work permit application (PW2) in BIS or DOB NOW for emergency, essential or solitary work in accordance with [Emergency State Development guidance on New York State Executive Order 202.6](#) and [DOB Guidance Document on Enforcement of Essential vs. Nonessential Construction](#). The job must be in approved status to submit an Essential Construction request.

Permits already in effect, are required to remain active until the end of the term for which they were issued and must be renewed for as long as work remains suspended. There are no changes to the permit renewal process and all applicable fees apply.

Antenna, Construction Fence, Curb Cut and Sidewalk Shed work types are exempt and can proceed without submission of an Essential Construction request.

Emergency, essential or solitary work continuation requests in accordance with New York State Executive Order 202.6 and Empire State Development guidance and Weekly Safety Inspections Reports are available under [Essential Construction](#).

Civil Penalty Review Requests (L2) and Certificate of Correction Review Requests to the Administrative Enforcement Unit (AEU) are available under [BIS Options](#).

See the [DOB COVID-19 Response page](#) for service updates.

DOB NOW BUILD

ESSENTIAL CONSTRUCTION  
NYS EO 202.6

BIS OPTIONS

DOB NOW SAFETY

DOB NOW LICENSING

## 15) This is your Profile Account

NYC DOB NOW LICENSING

Submit Filings, Payments, and Requests to the NYC Department of Buildings

Welcome, J...  
@GMAIL.COM  
Need Help?  
Sign Out

+ New License Manage My Profile

My Applications My Requests

Application Number	Application Type	License Type	License Class/Class Type	Application Status	Applicant of Record	Payment Status	Modified Date	Actions
--------------------	------------------	--------------	--------------------------	--------------------	---------------------	----------------	---------------	---------

1 / 10 Items Per Page

Directory of City Agencies  
Notify NYC  
NYC Mobile Apps

Contact NYC Government  
CityStore  
Maps

City Employees  
Stay Connected  
Resident Toolkit

NYC Search

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Privacy Policy, Terms of Use

Version=1.1

## 16) Click +New License

DOB NOW LICENSING

Submit Filings, Payments, and Requests to the NYC Department of Buildings

+ New License Manage My Profile

My Applications My Requests

## 17) License Types. Choose Welder then Click Next.

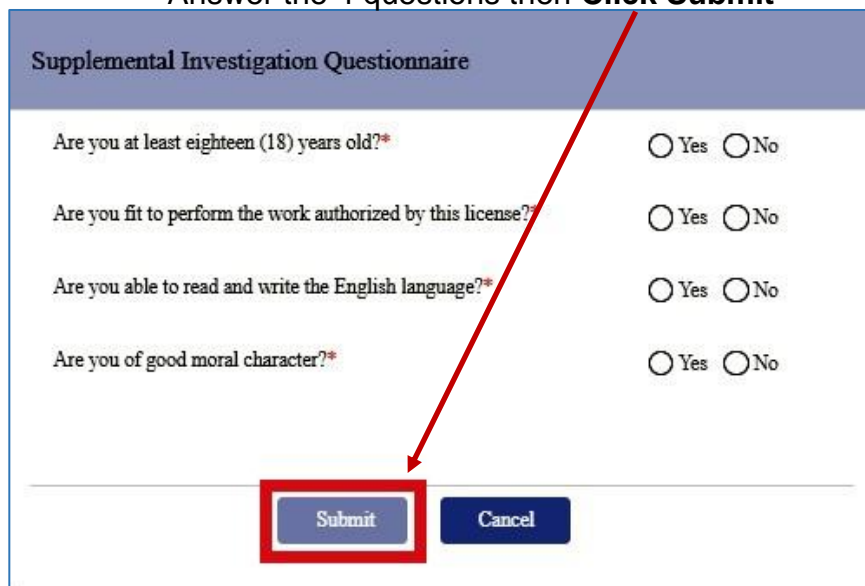
License Types

☒ Welder  
☐ Gas Work Qualification Only  
☐ Journeyman

Next Cancel

## 18) Supplemental Investigation Questionnaire

Answer the 4 questions then **Click Submit**



**Supplemental Investigation Questionnaire**

Are you at least eighteen (18) years old?\*

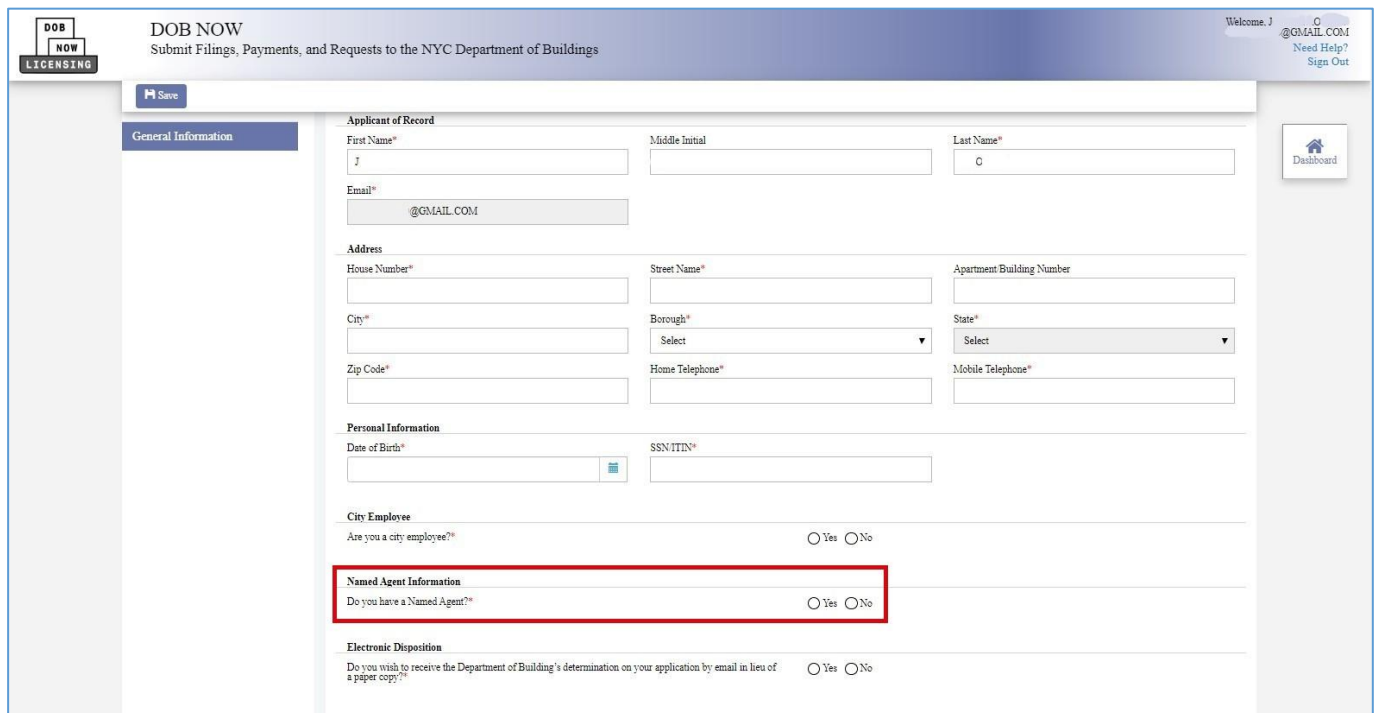
Are you fit to perform the work authorized by this license?\*

Are you able to read and write the English language?\*

Are you of good moral character?\*

**Submit** **Cancel**

## 19) General Information. Fill in the Applicant information.



**DOB NOW**  
Submit Filings, Payments, and Requests to the NYC Department of Buildings

Welcome, J @GMAIL.COM  
Need Help? Sign Out

**Save**

**General Information**

**Applicant of Record**

First Name\* J Middle Initial Last Name\* C

Email\* @GMAIL.COM

**Address**

House Number\* Street Name\* Apartment Building Number

City\* Borough\* State\*

Zip Code\* Home Telephone\* Mobile Telephone\*

**Personal Information**

Date of Birth\* SSN/ITIN\*

**City Employee**

Are you a city employee?\*

**Named Agent Information**

Do you have a Named Agent?\*

**Electronic Disposition**

Do you wish to receive the Department of Building's determination on your application by email in lieu of a paper copy?\*

**20) Named Agent Information** is required for applicants **not** residing in New York City. If you reside in New York City answer No. Proceed to 23) Qualification Experience.



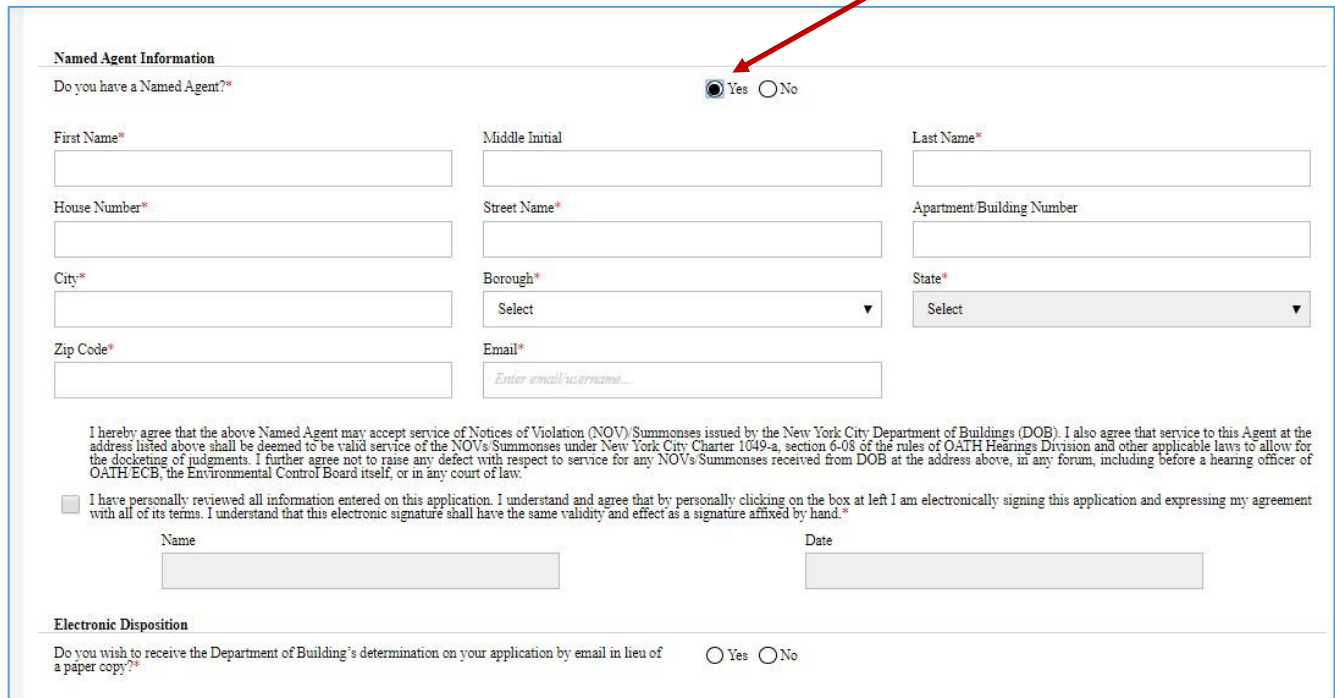
**Named Agent Information**

Do you have a Named Agent?\*

**Yes No**



**21)Named Agent** is a person that resides in New York City. Answer Yes and provide the required information.



**Named Agent Information**

Do you have a Named Agent?<sup>\*</sup> ☒ Yes ☐ No

First Name\*  Middle Initial  Last Name\*

House Number\*  Street Name\*  Apartment/Building Number

City\*  Borough\*  State\*

Zip Code\*  Email\*

I hereby agree that the above Named Agent may accept service of Notices of Violation (NOV) Summonses issued by the New York City Department of Buildings (DOB). I also agree that service to this Agent at the address listed above shall be deemed to be valid service of the NOV's Summonses under New York City Charter 1049-a, section 6-08 of the rules of OATH Hearings Division and other applicable laws to allow for the docketing of judgments. I further agree not to raise any defect with respect to service for any NOV's Summonses received from DOB at the address above, in any forum, including before a hearing officer of OATH/ECB, the Environmental Control Board itself, or in any court of law.

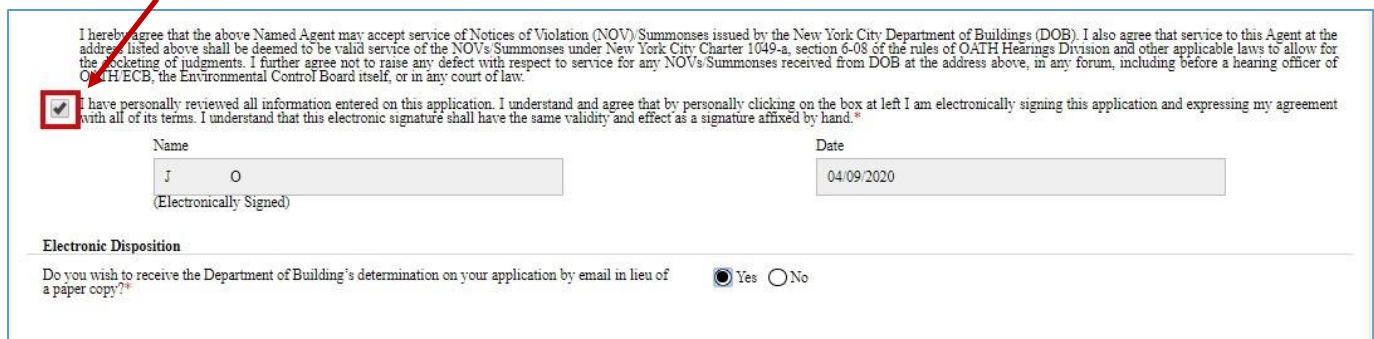
☐ I have personally reviewed all information entered on this application. I understand and agree that by personally clicking on the box at left I am electronically signing this application and expressing my agreement with all of its terms. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand.\*

Name  Date

**Electronic Disposition**

Do you wish to receive the Department of Building's determination on your application by email in lieu of a paper copy?<sup>\*</sup> ☐ Yes ☐ No

**22)Click Box**



I hereby agree that the above Named Agent may accept service of Notices of Violation (NOV) Summonses issued by the New York City Department of Buildings (DOB). I also agree that service to this Agent at the address listed above shall be deemed to be valid service of the NOV's Summonses under New York City Charter 1049-a, section 6-08 of the rules of OATH Hearings Division and other applicable laws to allow for the docketing of judgments. I further agree not to raise any defect with respect to service for any NOV's Summonses received from DOB at the address above, in any forum, including before a hearing officer of OATH/ECB, the Environmental Control Board itself, or in any court of law.

☒ I have personally reviewed all information entered on this application. I understand and agree that by personally clicking on the box at left I am electronically signing this application and expressing my agreement with all of its terms. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand.\*

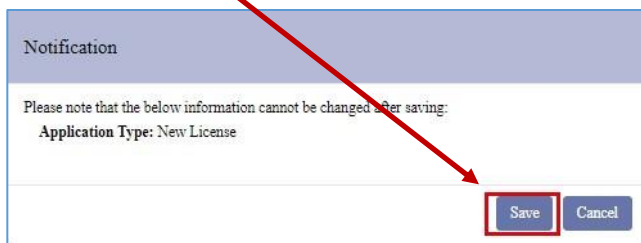
Name  Date

(Electronically Signed)

**Electronic Disposition**

Do you wish to receive the Department of Building's determination on your application by email in lieu of a paper copy?<sup>\*</sup> ☒ Yes ☐ No

**23)Click Save**



**Notification**

Please note that the below information cannot be changed after saving:

Application Type: New License



**Notification**

Application has been saved.

## 24)Qualification Experience

Pre-filing Pending QA Review Pending Background Review Approval Letter Sent License Card Issued

Save Preview to File

**L00006905**

General Information

**Qualifications/Experience**

Documents

Statements & Signature

**Convictions and Fines**

Have you ever been convicted or pled guilty to an offense anywhere (an offense is defined as a violation, misdemeanor, or felony)?\*

Do you owe any penalties or fines to the City of New York?\*

Does any company or business you have been associated with under your Department-issued license owe any fines, penalties or fees to the City of New York that were incurred during your association with that company or business?\*

**Supplementary Investigation Questionnaire**

Are you at least eighteen (18) years old?\*

Are you fit to perform the work authorized by this license?\*

Are you able to read and write the English language?\*

Are you of good moral character?\*

Dashboard

Application Highlights

View Filing

Trace History

Payment History

\$330.00 Pay Now

## 25)Convictions and Fines. If you answer Yes, you must fill out a Supplemental Affidavit.

**Note:** If you answer NO, Skip 25,26, and 27 proceed to the Documents Tab

**Convictions and Fines**

Have you ever been convicted or pled guilty to an offense anywhere (an offense is defined as a violation, misdemeanor, or felony)?\*

Do you owe any penalties or fines to the City of New York?\*

Does any company or business you have been associated with under your Department-issued license owe any fines, penalties or fees to the City of New York that were incurred during your association with that company or business?\*

## 26)Supplemental Affidavit. Click +Add Convictions

Save Preview to File

**L00006394**

General Information

Qualifications/Experience

**Supplemental Affidavit**

Documents

Statements & Signature

**Convictions\***

+Add Convictions

Date of Conviction	Charge or Offense	Name of Court	Location of Court	Sentence or Disposition

**Penalties and Fines\***

+Add Penalties and Fines

Debtor	New York City Agency/Authority	Amount Owed(\$)	Company	Action

## 27)Conviction Details

Conviction Details

Date of Conviction\*

Charge or Offense\*

Name of Court\*

Location of Court\*

Sentence or Disposition\*

500 characters remaining

Save Cancel

28) Click Save. The Conviction Details will be indicated here. Click +Add Convictions to add more.

Convictions\*

+Add Convictions

Date of Conviction	Charge or Offense	Name of Court	Location of Court	Sentence or Disposition

29)Click Save then go to Documents.

Save Preview to File

L00006394

General Information

Qualifications/Experience

Supplemental Affidavit

Documents

Statements & Signature

### 30) Documents Click +Add Document

The screenshot shows a web application interface with a progress bar at the top: Pre-filing, Pending QA Review, Pending Background Review, Approval Letter Sent, License Card Issued. Below the progress bar are buttons for 'Save' and 'Preview to File'. On the left is a sidebar with links: 'L00006905', 'General Information', 'Qualifications/Experience', 'Documents' (highlighted), and 'Statements & Signature'. The main area is titled 'Required Documents' and contains a '+ Add Document' button, which is highlighted with a red box and a red arrow. Below this is a table with columns: Document Name, Document Type, Document Status, and Actions.

### 31) Upload a Document. Click Select

The first screenshot shows the 'Upload a Document' form with fields for 'Document Name\*' and 'Document Type\*'. The 'Document' section has a 'Choose File' button and 'No file chosen' text. The 'Upload' and 'Cancel' buttons are at the bottom. The second screenshot shows the 'Document Type\*' dropdown menu open, displaying a list of options: 'Select', 'AWS or NYSDOT Certification Card' (highlighted), 'Birth Certificate or Current Passport or Green Card', 'Child Support', 'DPL-1: Design Professional Seal & Signature', 'LIC 62 Physical Exam Form', 'Photo ID', 'Social Security Card or ITIN', and 'Visual Acuity Test Form'. A red arrow points from the 'Select' option in the first screenshot to the 'AWS or NYSDOT Certification Card' option in the second.

### 32) Click Upload

The first screenshot shows the 'Upload a Document' form with the 'Document Name\*' field filled with 'YOUR NAME AWS WELDER CERTIFICATION CARD', the 'Document Type\*' dropdown set to 'AWS or NYSDOT Certification Card', and the 'Document' section showing 'Choose File' and 'YOUR NAME...5696.pdf'. The 'Upload' button is highlighted with a red box and a red arrow. The second screenshot shows a 'Notification' dialog box with the message 'Document has been uploaded.' and an 'OK' button.

### 33) Required Documents Uploaded. 10 documents should be uploaded.

The screenshot shows the 'Required Documents' section with a table of 10 uploaded documents. The table has columns: Document Name, Document Type, and Document Status. The documents are: YOUR NAME AWS WELDER CERTIFICATION CARDS, YOUR NAME BIRTH CERTIFICATE, YOUR NAME CHILD SUPPORT, YOUR NAME DPL-1, YOUR NAME LIC62 PHYSICAL FORM, YOUR NAME PHOTO ID, YOUR NAME NYCDOL LIC 005696, YOUR NAME SOCIAL SECURITY CARD, YOUR NAME PROOF RESIDENCE, and YOUR NAME LIC60 VISUAL FORM. All documents have a status of 'Accepted'. The table is scrollable, and the bottom shows '1 - 10 of 10 items'.

### 34) Statements & Signature. Check the boxes

Pre-filing Pending QA Review Pending Background Review Approval Letter Sent License Card Issued

Save Preview to File

**L00006905**

General Information

Qualifications/Experience

Documents

**Statements & Signature**

**Applicant of Record - Statements & Signature**

**License Application\***

As a condition of being granted a license/registration and/or qualification from the New York City Department of Buildings, I attest that I comply with all New York City Administrative Code and Department rules, regulations, and directives governing how licensees/ registrants/qualification holders conduct their specific trade.

I have reviewed the information provided in this application and, to the best of my knowledge and belief, attest to its accuracy. I understand that falsification of any statement made to the Department is a misdemeanor and that it is also unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Such actions are punishable by imprisonment, fine and/or loss of license/registration and/or qualification.

In the event of an accident that involves my actions undertaken in connection with my license/registration and/or qualification, I understand that the Administrative Code requires that I cooperate with any investigation and that failure to do so may result in immediate suspension, revocation or other disciplinary action.

☐ I understand and agree that by personally clicking on the box at left I am electronically signing this application and expressing my agreement with all of its terms. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand.\*

Name Date

**Voluntary Authorization for License Disposition by Email\***

I hereby authorize and accept email transmission of the New York City Department of Building's (the "Department") final determination on my application to the email address listed in this submission for all purposes relevant to the laws and regulations enforced by the Department. I understand that I will not receive such final determination by regular mail correspondence. I further agree that, for purposes of relevant reconsideration timelines, the date of the Department's denial notification email will be the relevant date of denial.

☐ I understand and agree that by personally clicking on the box at left I am electronically signing this document and expressing my agreement with all of its terms. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand.\*

Name Date

**Voluntary Authorization for Service of Process by Email**

☐ I hereby voluntarily agree to accept the service of Notices of Violation (NOV), Summonses issued by the New York City Department of Buildings (DOB) by the email address listed above. I agree that email service of the NOV shall be deemed valid service of the NOV's Summonses under New York City Charter 1049-a, Section 6-03 of the rules of OATH Hearings Division and other applicable laws to allow for the docketing of judgments. I further agree not to raise any defect with respect to service for any NOV's Summonses received from DOB at the email address above, in any forum, including before a hearing officer of OATH or the Environmental Control Board (ECB) itself or in any court of law.

Name Date

☐ I understand and agree that by personally clicking on the box at left I am electronically signing this document and expressing my agreement with all of its terms. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand.

Name Date

### 35) After checking the boxes, Click Save. Proceed to Payment.

Save Preview to File

**L00005276**

General Information

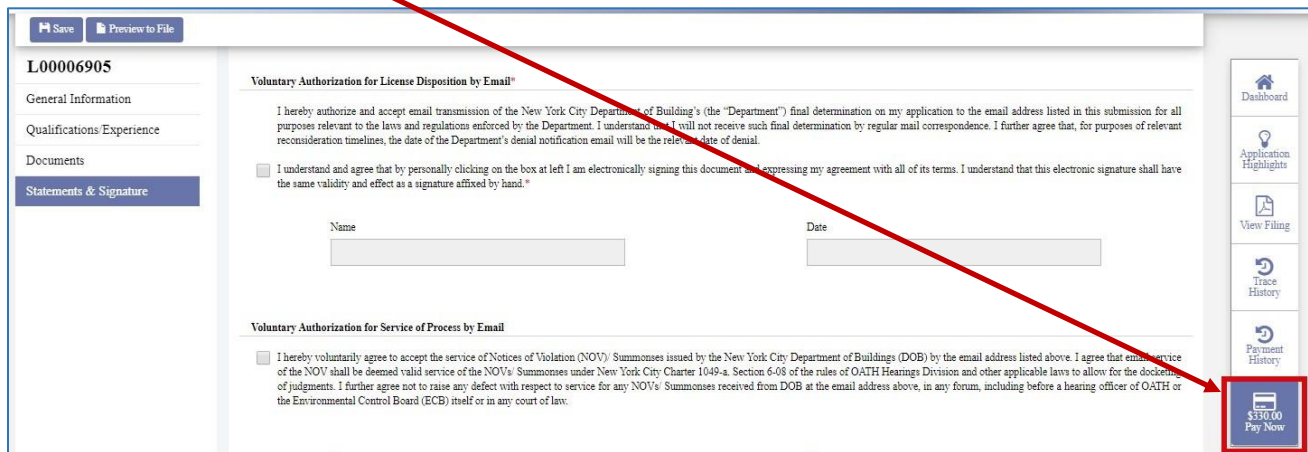
Qualifications/Experience

Documents

**Statements & Signature**



### 36) Payment. Click Pay Now



The screenshot shows a web application interface for a payment process. On the left, there is a sidebar with a user ID 'L00006905' and a menu with options: 'General Information', 'Qualifications/Experience', 'Documents', and 'Statements & Signature' (which is highlighted). The main content area has two sections: 'Voluntary Authorization for License Disposition by Email' and 'Voluntary Authorization for Service of Process by Email'. Each section contains a paragraph of legal text and a checkbox. Below the first section are input fields for 'Name' and 'Date'. On the right side of the page, there is a vertical navigation menu with icons and labels: 'Dashboard', 'Application Highlights', 'View Filing', 'Trace History', and 'Payment History'. At the bottom of this menu, there is a button labeled '\$330.00 Pay Now' which is highlighted with a red box. A red arrow originates from the text 'Click Pay Now' in the section header and points directly to this button.

### 37) Payment Confirmation. Click Yes to make a payment now.



The screenshot shows a 'Payment Confirmation' dialog box. It has a title bar 'Payment Confirmation' and a light blue background. The main text area contains three lines of text: 'Payment is not the last step. Click the Preview to File button at the top of the screen to submit the application.' in red, 'Are you sure you want to make a payment now for \$330.00?' in black, and 'Please confirm that your pop-up blocker is turned off before proceeding to payment.' in blue. At the bottom right, there are two buttons: 'Yes' and 'No'. The 'Yes' button is highlighted with a red box. A red arrow originates from the text 'Click Yes to make a payment now.' in the section header and points directly to the 'Yes' button.

**38)Payment Details. Provide payment information then Click Continue**

**NYC CityPay** Cart (1)

**Enter Payment Details** 1. Select Items 2. Enter Payment 3. Review and Pay

Item Total: \$330.00  
Service Fee: \$9.60  
Payment Amount: \$339.60

Welder New Application Fee  
DOB/NDV Licensing  
License Fee  
\$330.00

☐ iCheck ☒ Credit Card

Credit and debit card payments are charged a service fee of 2.00% of the payment amount. This fee is nonrefundable.

**Billing Information**

If you are paying with a credit or debit card, please make sure you enter the name and address associated with this card.

First Name \*   
Last Name \*   
Country \*   
Address \*   
City \*   
State \*   
Postal Code \*   
Phone \*   
Email \*   
Re-enter Email \*

You can review the payment before it's final.

**39)Payment Method. Click Next**

**NYC CityPay**

**Payment Method**

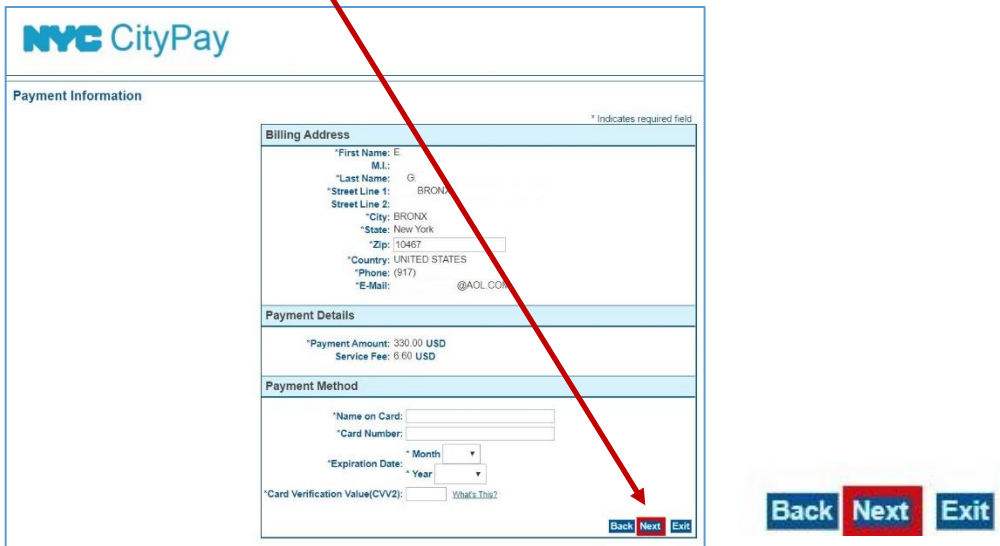
\* Indicates required field

**Choose method of payment**

☒ Pay by credit card  
☐ Pay by ACH

**NYC CityPay**

40)Payment Information. Click Next.



The image shows the NYC CityPay 'Payment Information' form. A red arrow points from the instruction to the 'Next' button at the bottom right of the form. The form contains sections for Billing Address, Payment Details, and Payment Method.

**NYC CityPay**

Payment Information \* Indicates required field

**Billing Address**

\*First Name: E  
\*Last Name: G  
\*Street Line 1: BROOKLYN  
\*Street Line 2:  
\*City: BRONX  
\*State: New York  
\*Zip: 10467  
\*Country: UNITED STATES  
\*Phone: (917)  
\*E-Mail: @AOL.COM

**Payment Details**

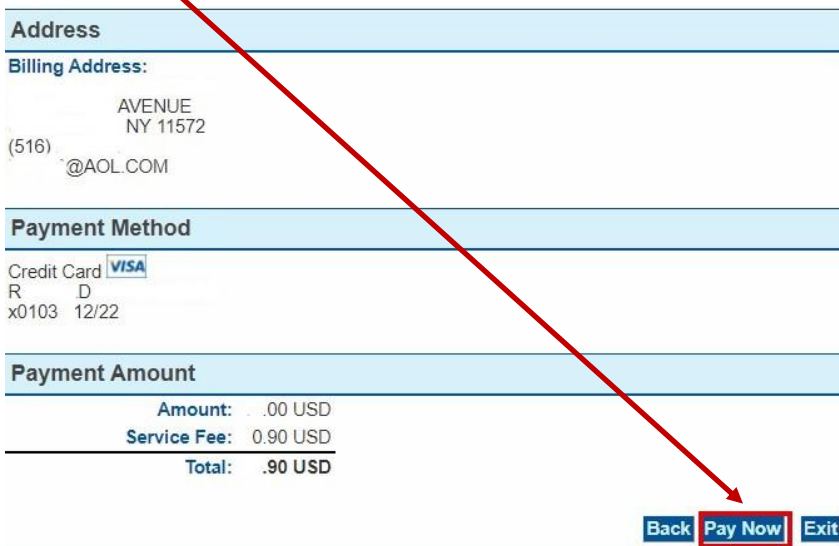
\*Payment Amount: 330.00 USD  
Service Fee: 6.60 USD

**Payment Method**

\*Name on Card:  
\*Card Number:  
\*Expiration Date: \*Month: \*Year:  
\*Card Verification Value(CVV2): What's This?

Back Next Exit

41)Click Pay Now




The image shows a payment summary form. A red arrow points from the instruction to the 'Pay Now' button at the bottom right. The form displays billing address, payment method (Credit Card VISA), and payment amount details.

**Address**

Billing Address:  
AVENUE  
NY 11572  
(516)  
@AOL.COM

**Payment Method**

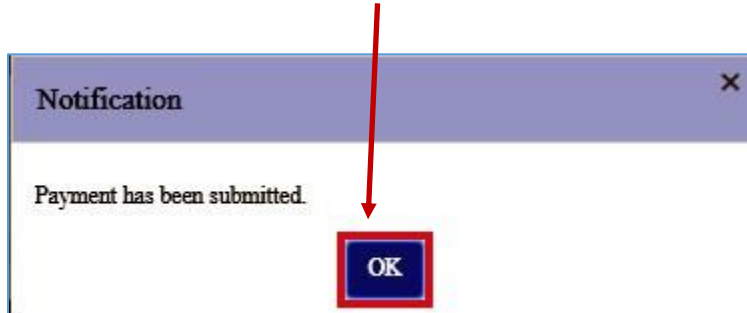
Credit Card   
R D  
x0103 12/22

**Payment Amount**

Amount:	.00 USD
Service Fee:	0.90 USD
<b>Total:</b>	<b>.90 USD</b>

Back Pay Now Exit

42)Payment has been submitted. Click OK



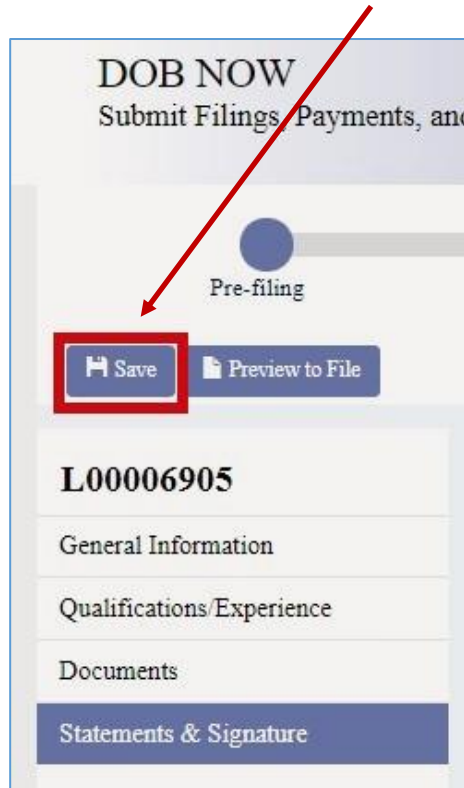
The image shows a 'Notification' dialog box. A red arrow points from the instruction to the 'OK' button at the bottom center. The dialog contains the message 'Payment has been submitted.' and an 'OK' button.

Notification

Payment has been submitted.

OK

**43)After Payment has been submitted Click Save**



DOB NOW  
Submit Filings, Payments, and

Pre-filing

**Save** **Preview to File**

**L00006905**


General Information

Qualifications/Experience

Documents

Statements & Signature

**44) Click Preview to File, For Application Preview**



DOB NOW  
Submit Filings, Payments, and

Pre-filing

**Save** **Preview to File**

**L00006905**

General Information

Qualifications/Experience

Documents

Statements & Signature

45)Application Preview. Note the total pages to preview.  
Click **Next** to preview the pages.

Application Preview

« Previous **Next »** 🔍 Zoom 🔍 Zoom 100% ▼

Page : **1** / 5

**DOB NOW LICENSING** **NYC Buildings**

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**Application Highlights**

Application Number:	L00006893
Application Type:	New License
License Type:	Welder
License Application Status:	Pre-filing

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**Payment Summary**

Application Fee:	\$:
License Card Fee:	\$0.00
Renewal Late Fee:	\$0.00
<b>Total Fee:</b>	<b>\$:</b>
Amount Paid:	\$:
Amount Due:	\$0.00

[File](#) [Return to Application View](#)

46)Application Preview

Application Preview

« Previous **Next »** 🔍 Zoom 🔍 Zoom 100% ▼

Page : **1** / 5



#### 47)Application Preview. Last page

Application Preview

« Previous   Next »   🔍 Zoom   🔍 Zoom   100% ▼

Page : 5 / 5

(Electronically Signed)

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### Voluntary Authorization for License Disposition by Email

I hereby authorize and accept email transmission of the New York City Department of Building's (the "Department") final determination on my application to the email address listed in this submission for all purposes relevant to the laws and regulations enforced by the Department. I understand that I will not receive such final determination by regular mail correspondence. I further agree that, for purposes of relevant reconsideration timelines, the date of the Department's denial notification email will be the relevant date of denial.

☒ I understand and agree that by personally clicking on the box at left I am electronically signing this application and expressing my agreement with all of its terms. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand.

Name: R S Date: 04/07/2020  
(Electronically Signed)

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### Voluntary Authorization for Service of Process by Email

☒ I hereby voluntarily agree to accept the service of Notices of Violation(NOV)/ Summonses issued by the New York City Department of Buildings(DOB) by the emailaddress listed above. I agree that email service of the NOV shall be deemed valid service of the NOVs/ Summonses under New York City Charter 1049-a. Section 6-08 of the rules of OATH Hearings Division and other applicable laws to allow for the docketing of judgments. I further agree not to raise any defect with respect to service for any NOVs/ Summonses received from DOB at the email address above, in any forum, including before a hearing officer of OATH or the Environmental Control Board(ECB) itself or in any court of law.

Name: R S Date: 04/07/2020  
(Electronically Signed)



☒ I understand and agree that by personally clicking on the box at left I am electronically signing this document and expressing my agreement with all of its terms. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand.

Name: R S Date: 04/07/2020  
(Electronically Signed)

Page 5 of 5

☒ I understand and agree that by personally clicking on the box at left I am electronically signing this application and expressing my agreement with all of its terms. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand.

Name: R S Date: 04/07/2020  
(Electronically Signed)



 File    Return to Application View

#### 48)Application Preview. Bottom of last page. Click / Check Box

Page 5 of 5

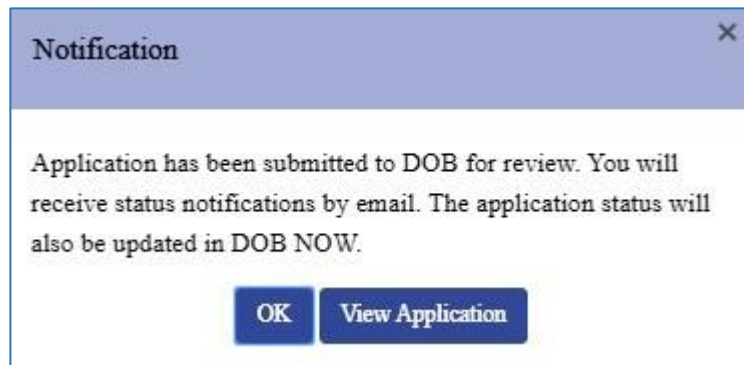
☒ I understand and agree that by personally clicking on the box at left I am electronically signing this application and expressing my agreement with all of its terms. I understand that this electronic signature shall have the same validity and effect as a signature affixed by hand.

Name: R S Date: 04/07/2020  
(Electronically Signed)

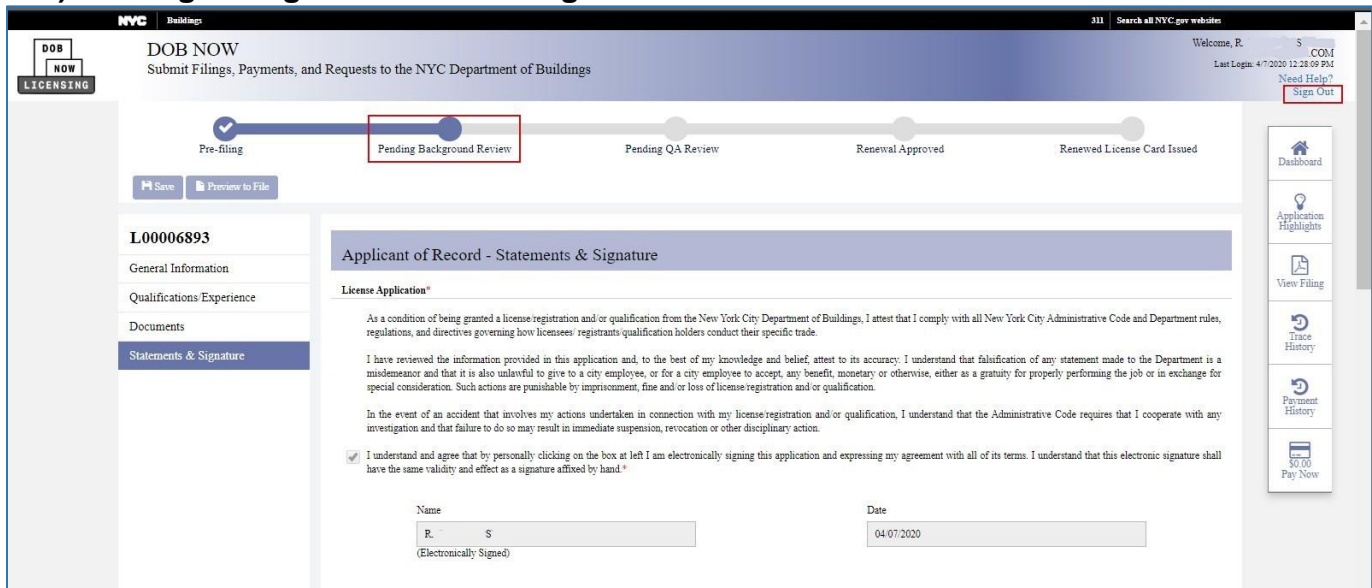
 File    Return to Application View

#### 49)Click File to submit New License Application to DOB NOW Licensing.

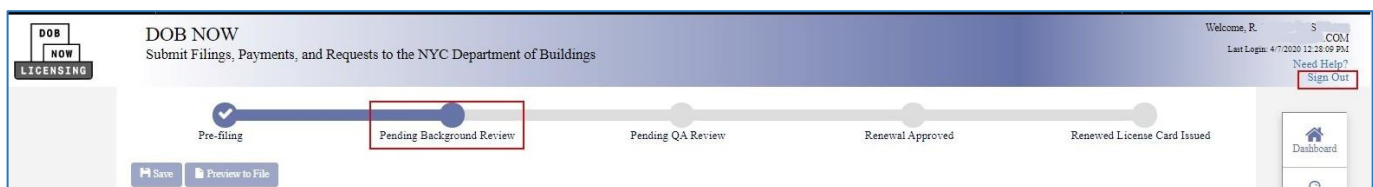
**50)Notification:** Application has been submitted to DOB for review. View Application for a printout of the application submitted.



## 51)Pending Background Review. Sign out

The screenshot shows the DOB NOW application status page. The top navigation bar includes the NYC Buildings logo, the user's name "Welcome, R. S. COM", and the last login time "4/7/2020 12:28:09 PM". A "Sign Out" link is highlighted in red. The main content area features a progress bar with five steps: "Pre-filing" (completed), "Pending Background Review" (current step, highlighted with a red box), "Pending QA Review", "Renewal Approved", and "Renewed License Card Issued". Below the progress bar, there are buttons for "Save" and "Preview to File". The left sidebar contains a menu with "General Information", "Qualifications Experience", "Documents", and "Statements & Signature" (selected). The main content area displays the "Applicant of Record - Statements & Signature" section, which includes a "License Application" form. The form contains a statement of understanding and agreement, a checkbox for electronic signature, and fields for "Name" (R. S.) and "Date" (04/07/2020). The right sidebar contains a "Dashboard" link and a "Pay Now" button for a \$0.00 fee.

**52)**You will receive email notifications.

This screenshot is identical to the one above, showing the DOB NOW application status page. The "Pending Background Review" step in the progress bar is highlighted with a red box, and the "Sign Out" link in the top right corner is also highlighted with a red box.

